

HOMEWOOD CITY BOARD OF EDUCATION

Request for Vacation Leave

Date: _____

School: _____

Name: _____

Request is hereby made for _____ day(s) of Vacation Leave for the dates of

Signed

Principal/Supervisor Action:

Check One:

_____ **Approved**

_____ **Disapproved**

Signed

Superintendent's Action:

Check One:

_____ **Approved**

_____ **Disapproved**

Signed